

COMMUNITY FUNDRAISING AGREEMENT



Registered Charity No. 1174402
Company Number 10934348

Person/Organisation Arranging
Event.....

Contact's
Name.....

Address.....

.....Post Code.....

Telephone: Home.....Work.....Mobile.....

Email:..... I opt in for email contact from Cynthia Spencer Hospice

Data Protection: Cynthia Spencer Hospice will not share your details with any other organisations. We would however, like to keep in touch occasionally with news of our work and fundraising activities, using the contact details you have supplied. If you would prefer not to be contacted this way please tick here

Date of event/activity:.....

Brief description of event:

Location:

Starting time:.....Finishing time:.....

I confirm that I am planning the above event, the purpose of which is to generate funds on behalf of Cynthia Spencer Hospice.

I will quote the registered charity number (1174402) on all advertising and promotional material.

I promise that I will send or deliver all profits of the above event to Cynthia Spencer Hospice, within one month of the event wherever possible.

Cheques to be made payable to 'Cynthia Spencer Hospice'.

Postal address: Fundraising Department, Cynthia Spencer Hospice
Pondwood House, Pondwood Close
NORTHAMPTON NN3 6RT

HOW CAN WE HELP?

Please indicate if you need any of the following:

- Collecting boxes/Buckets: Lottery Information Leaflets
Posters: Sponsorship forms.....
Hospice leaflets for display at the event Gift Aid donation envelopes.....
Hospice Lapel Badges Trolley Key Rings
(For sale at £1 each) (For sale at £1.50 each)
Banner Stand Balloons:.....

Would you like someone to attend and collect a donation?.....if so, what time & when?.....

In case of cancellation of the above event for any reason, I will contact Lauren Byrom at the Hospice, at the above address or telephone on 01604 973341.

Your signature:.....Date:.....

Please return one signed copy to Lauren Byrom (email lauren@cynthiaspencer.co.uk) at Cynthia Spencer Hospice and keep one for your records. Thank you for your support.

FOR OFFICE USE

Pledge Number

[Empty box for Pledge Number]

Entered in to diary

[Empty box for Entered in to diary]

Reminder Set

[Empty box for Reminder Set]

Passed to Marketing

[Empty box for Passed to Marketing]

Any further information you would like Lauren and the team to know about your event please give details below...

Lauren Byrom, Community Fundraiser
Pondwood House, Pondwood Close, Moulton Park, NN3 6RT
01604 973341 lauren@cynthiaspencer.co.uk

FOR OFFICE USE

Pledge Number

Entered in to diary

Reminder Set

Passed to Marketing